

Policy and Procedure Manual

Henderson Water Utility

Subject <i>Cleanout Installation</i>	Number <i>F-400</i>
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Effective Date <i>21 April 2014</i>	Revision No. <i>2</i>	Revision Date <i>10 July 2019</i>
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1.0 POLICY STATEMENT: City Ordinance Chapter 23-29 (c)(3) contains the following three sections:

(13) Property owners shall be responsible for maintaining sewer laterals, including sewer taps, from the building plumbing to the main sewer lines, unless a suitable cleanout is provided at the property or easement line. Where a cleanout is provided at or near the property or easement line, the City will assume responsibility for maintenance of the lateral from the cleanout to the main sewer.

(14) New connections to the sewer lines, including sewer taps, shall include a 6" dia. cleanout at the property line, right of way line, or easement line that is readily accessible for sewer maintenance.

(15) Repairs to existing sewer lines, whether performed by HWU or by the property owner, shall include the addition of a 6" dia. cleanout where none existed before or where a 4" dia. cleanout existed before.

2.0 PROCEDURES:

Where a suitable cleanout is provided at or near the R/W or easement line, HWU is responsible for the line from the cleanout to the main.

Where HWU repairs an existing substandard tap, or installs a new sewer tap on an existing line, a 6" diameter cleanout will be provided at or near the right of way, property or easement line, at no charge to the customer.

For existing customers that are experiencing problems and a sewer snake/camera has been used to determine that the problem is within the right of way or easement, HWU will install a clean-out on the line (at the R/W or easement line) and service the portion from the cleanout to the main for the payment of a sewer cleanout fee.

This policy applies to all customers and any connection.

3.0 RESPONSIBILITY: The Director of Operations shall be responsible for the overall coordination for this process. Exceptions to this policy must be approved by the General Manager.

APPROVED:



Tom Williams, P.E.
General Manager