

November 13, 2017

Re: Lab Services Bid – Clarification 2

Changes: There is a Revised Bid Form (Bid Form Clarification 2)

There is a new Bid Opening Date: December 6, 1:30 p.m. local time

Last day for questions is Wednesday, November 22, noon local time

1. Question: Invoicing: can vendor provide one invoice per chain of custody of samples at the same time the Certificate of Analysis is reported? Is it allowable to provide a consolidated monthly invoice?
Answer: yes, both of these options are acceptable. What is critical is the timeliness of the invoicing – no more than 30 days after analysis is completed.
2. Question: Without a specific schedule, we are unable to accurately determine sample transport costs, which may result in higher unit costs.
Answer: Schedules for each facility follow as part of this Bid Clarification. A fluoride sample is collected 2x per month (the first and third weeks of each month). All other samples can be coordinated to be picked up at one of these times.
3. Question: Where are the pickup locations?
Answer: North Water Treatment Plant, 510 Water Street, Henderson KY 42420
South Water Treatment Plant, 4159 Quinns Landing Road, Robards KY 42452
4. Question: How much time on-site is required for each pickup?
Answer: HWU will pull all samples. Pickup by contracted lab will be a simple chain of custody transfer.
5. Question: For electronic deliverables, is the City able to provide a template?
Answer: Not at this time – it is under development. The main thing is to be able to receive submittals in one of the specified electronic formats (.xlsx, .csv, .xls).
6. Question: “For bacteriological samples resulting in a TC+ or E. Coli+, notification is to be given to HWU and reported to all applicable agencies within 4 hours.” To clarify, there are no TC or E.coli testing in this bid?
Answer: That is correct. This is included in the event that we cannot process an analysis in-house (it is not planned so bid price is not requested).
7. Question: “The testing facility shall provide certified copies of their five (5) most recent proficiency testing results scores.”
Answer: “Certified” can be deleted. Providing a minimum of 2 is acceptable.
8. Question: (Bottom of cost worksheet): “Total estimated cost per year (used for evaluation)” Please confirm that the bid will be evaluated on the total cost ONLY and not cost per test.
Answer: Bid will be evaluated on the total cost of service line item.
9. Question: “Cryptosporidium quantity 20” – How are these scheduled (so that we can confirm capacity at the testing lab)?
Answer: Cryptosporidium shall be dropped from the specification.

HENDERSON WATER UTILITY

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TOM WILLIAMS, P.E.
GENERAL MANAGER

10. Question: The SOC Regulated line item is assumed to be the full list. How should we address cost for the quarterly requirements (2, 4-D is via method 515 and simazine, atrazine and Di(2-ethylhexyl) phthalate are 525)?

Answer: Please list 2, 4-D (method 515) and simazine, atrazine and Di(2-ethylhexyl) phthalate (method 525) as separate items in accordance with updated bid form.

If you have any questions, please feel free to call.

Sincerely,

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