REQUEST FOR STATEMENTS OF QUALIFICATIONS
UTILITY RELOCATION SERVICES
U.S. 60 West at KY 425

BACKGROUND AND PURPOSE

The Henderson Water Utility (HWU) is requesting Statements of Qualifications (SOQ) from qualified firms licensed in the Commonwealth of Kentucky to provide engineering services related to relocation of water, wastewater and natural gas facilities in the area of U.S. 60 West and KY 425, in Henderson, Kentucky.   This work is related to a Kentucky Transportation Cabinet (KYTC) project that is set for a fall 2016 letting (Item No. 2-79.30).

Preference will be given to firms listed by KYTC as pre-qualified for rural and urban roadway design, and surveying.

The selected consultant will provide the following services:

- Project kickoff meeting with HWU for proper identification of project scope and alignment of expectations.
- Limited survey of current facilities and of possible alternate location(s).   Facilities to be relocated include water & wastewater mains owned by HWU, gas mains owned by Henderson Municipal Gas (HMG), and a wastewater force main owned by the City of Corydon.
- Note: HMG has retained a consultant to design the gas facility relocations.   The plan, profile and specifications produced by the HMG consultant shall be incorporated into the final utility plans produced for this project by the consultant chosen by HWU.
- Preparation of preliminary plans for consideration by HMG/HWU, including cost estimates (HWU/HMG review limited to 15 days).
- Preparation of final utility relocation plans in KYTC-preferred format.
- Preparation of utility easement descriptions and exhibits.
- Consultant shall use HWU standard design details for water and wastewater facilities.
- At the option of HMG/HWU, Field Engineering services during construction may be performed by the selected consultant.

Response should be both thorough and concise, detailing experience, personnel, and references relevant to utility relocation and roadway design. Engineering firms that have not provided such services for a period of at least five years need not apply.

EVALUATION CRITERIA

Statements of Qualifications will be evaluated on the following criteria with a total maximum score of 40 points.

I. <u>Experience</u>:   <u>20 points</u>

Include information related to the respondent's ability to satisfy the technical components of this work. This information should comprise verifiable experience on similar projects in the last five years including project location, date, description, actual cost, time to completion, and client contact information.

II. <u>Project Approach & Schedule</u>:   <u>20 points</u>

Provide a narrative of the firm's approach to the project and the proposed design effort. Include a project schedule based on a notice to proceed within 30 days from the date the SOQ is due, and plans being complete and ready to submit to KYTC on 1 August 2016.

SELECTION PROCESS

The selection process will include an evaluation by staff of the Henderson Water Utility, who will make a recommendation to the Henderson Water and Sewer Commission.

Interested firms should submit six copies of their Statement of Qualifications to:

Tom Williams, P.E.
Henderson Water Utility
111 Fifth Street
Henderson KY 42420

Statements of Qualifications must be received no later than 4:30 p.m. (CDT), 15 March 2016.

Questions related to this Request for Qualifications should be directed to Tom Williams, P.E., 270.869.6621, or at williamst@hkywater.org.

RFQ's, Clarifications and Addenda may be obtained from:

- HWU website: www.hkywater.org/departments/admin-finance/procurement/bids

- HWU Bobby Gish Administration Building: 111 Fifth Street, Henderson, KY 42420

The Water and Sewer Commission reserves the right to accept or reject any or all proposals in whole or in part and to waive informalities and/or technicalities. Conflicts of interest, gratuities and kickbacks as defined and provided for in KRS 45A.455 are absolutely prohibited.

SOQ – US 60 West Utility Relocation Services
24 February 2016